

## REQUIRED DOCUMENTS TO REGISTER FOR PINELLAS COUNTY SCHOOLS

### **Proof of residency**

Present two of the following items: utility bill for power, water, cable, sewer or land-based telephone (not cellular); rental agreement or lease; closing document; Pinellas County tax statement with homestead exemption. The items must be recent and contain the name of the parent/guardian and **service address** on them.

If you do not have two of these items in the name of the parent or guardian, you must complete an Affidavit of Residency. This document is available at schools and by visiting the district website at [www.pcsb.org](http://www.pcsb.org). It must be completed, notarized on both sides and submitted with two of the items listed in the name of the person with whom you reside and who is listed on the affidavit.

### **Birth certificate or other proof of identity/age**

Students must be 5 years old on or before Sept. 1 to attend kindergarten. Students must be 6 years old on or before Sept. 1 and have completed kindergarten to attend grade 1. All students new to Pinellas County Schools must present proof of identity/age. For other items that may be accepted as legal evidence of birth, call your child's assigned school.

### **Florida Certificate of Immunization**

All new students entering school in Florida for the first time must have a completed Florida Certificate of Immunization (DOH 680) appropriate for their grade level.

### **Physical examination certificate**

All new students entering school in Florida for the first time must have a school health examination certificate signed by a licensed examiner (certificate must have been issued within 12 months prior to enrollment/registration).

### **A recent Individual Education Plan (IEP)**

If the student participates in exceptional student education, he or she must have an IEP.

### **Child's most recent report card**

This is for students entering grades 1-12. If available, the report card should include the school's address and phone number. For Richard O. Jacobson Technical HS, we do not need a current report card; however, we will need a transcript upon promotion into 9<sup>th</sup> grade which includes any courses taken in middle school which receive high school credit.

### **Child's Social Security number**

School system personnel are required to ask for this, but students are **not required** to have them.